Guidelines or Local Area Network and Internet Resources

The use of the Technology and Internet is a privilege, not a right, and inappropriate use may result in cancellation of privileges. The staff of East Knox Local Schools has the right to deny, evoke, or suspend a student's account.

a) Students will not post personal contact information about themselves or other people.

b) Personal photos will not be posted on district maintained, owned, or managed devices without permission of parent/legal guardian (FERPA Form).

c) Students will promptly disclose to their teacher or other school employees any messages they receive or site they access that is inappropriate or makes them feel uncomfortable.

d) Students will not attempt to circumvent the district's Internet Content Filtering software.

e) Students will not attempt to gain unauthorized access to the computer network or to any other computer system.

f) Students may not download any type of software through the internet without specific permission by the teacher. All copyright laws must be obeyed.

g) Users will not make deliberate attempts to disrupt the computer system performance or destroy data by spreading computer viruses or by any other means.

h) Users may be responsible for authorized use of their individual account and should take all reasonable precautions to prevent others from being able to use their account. Under no conditions should users provide their passwords to another person.

i) Users will immediately notify a district staff member/agent, if they identify a possible security problem or breach. Users shall not intentionally look for security problems.

j) Users will use the system only for educational, professional or career development activities, and limited, high-quality, self-discovery activities.

k) Students should print only materials when necessary for instructional purposes.

l) Users have a limited privacy expectation in the contents of any files on the computer network. An individual search may occur anytime with or without cause and with or without notice.

m) This Policy contains restrictions on accessing inappropriate material. While the Internet content is filtered, it is not feasible for the District to monitor and enforce a wide range of social values students use on the Internet.

n) The same standards of intellectual honesty and plagiarism apply to software as to other forms of published work.

o) All users must receive training and will sign an Acceptable Use Agreement prior to accessing the Internet.

p) Faculty may impose additional guidelines and/or policies regarding the use of technology within the respective curriculum.

q) Network system administrators may add guidelines to East Knox Local Schools Technology Policy at any time when new or changing technology warrants it.

Guidelines for Network and Internet Safety

Note: This section will provide rules to ensure you are taking the best precautions for safety on the internet.

a) The use of student accounts must support education, research, and be consistent with the educational goals of the East Knox Local Schools.

b) Transmission of any material in violation of any U.S. or state regulation is prohibited. This includes, but is not limited to, materials that are copyrighted , threatening communication, obscene materials or pornography of any kind. Students may not send or receive emails that contain inappropriate or obscene comments, suggestions, or language.

c) Use of commercial activities is not acceptable.

d) No electronic device, owned by the district or student will be used to create message or pictures that harass, insult, or attack others. Cyber-bullying is prohibited.

e) Revealing personal addresses or phone numbers is prohibited via a district, owned device; additionally, sharing of personal information via the Internet/Social Media can be extremely dangerous.

f) Students who maliciously damage hardware/software will lose privileges and will make financial restitution. Malicious introduction of computer viruses is forbidden.

g) All communication accessible on the internet should be assumed to be private property. All copyright issues regarding, software, information, and authorship must be respected. Rules against cheating and plagiarism will be enforced.

h) Use of non-educational games, videos, movies, or games/videos/movies, not assigned by a teacher, while on the East Knox Local Schools network or using school devices is prohibited.

i) Attempting to login to the network as a system administrator will result in cancellation privileges.

j) Any student identified as a security risk will be denied access to the LAN/Internet.

k) East Knox Local Schools makes no warranties of any kind, whether expressed or implied, for the Internet service it is providing. East Knox will not be responsible for any damages students suffer which included, but is not limited to, loss of data or service interruptions.

l) East Knox Locals Schools specifically denies any responsibility for the accuracy or quality of information obtained through the Internet.

m) Teachers and building administrators are responsible for determining what unauthorized or inappropriate use is. The principal or assistant principal may deny, revoke, or suspend access to the Network/Internet to any individual who violate the Boards' Acceptable Use and Safety Policy and related Guidelines, and take such other disciplinary action as appropriate pursuant to the Student Code of Conduct. Copyright 2005 , NEOLA of Ohio

n) Students will not access the internet via a smart phone, Hot Spots or any other method that bypasses the school's security filters.

Guidelines for Computers, ChromeBooks and IOS Hardware Usage

a) All technology is, and at all times remains, the property of East Knox Local Schools and is provided to the student for instructional use only.   The students may not deface or destroy this property in anyway. Inappropriate use of the hardware may result in the student losing his/her right to use the devices

b) The District Property may only be used by the students for non-commercial purposes, in accordance with district policies and rules, the District Acceptable Use Policy, as well as local, state, and federal statutes.

c) Students may not install or use any software other than software owned or approved by the district and made available to the student in accordance with this Receipt and Agreement.

d) Student may not make any attempt to add, delete, access, or modify other user accounts on any school owned device.   The East Knox Local Schools network is provided for the academic use of all students and staff.   The student agrees to take no action that would interfere with the efficient, academic use of the network.

e) A district email account, (user@ekschools.org) will be available for each student to use, for appropriate academic communication with other students and staff members only. This email is for communication within the school district.

f) The student agrees to use his/her best efforts to assure the district property is not damaged or rendered inoperable by any such electronic virus while in student's possession.

Acceptable Use Agreement

The purpose of this document focuses on Internet usage, but applies to all computer usage in the East Knox Local Schools. The Board has implemented the use of Technology Protection Measures which is specific technology that will protect against (e.g., block/filter) Internet access to visual displays that are obscene, child pornography or pornography, and other material that is obscene, objectionable, inappropriate and /or harmful to minors. However, on the Internet, it is 'impossible' to control all materials, and students may discover controversial information. East Knox Local Schools, firmly believes that the valuable information available on the Internet far outweighs the possibility that students may access materials that are not consistent with education goals of our district. Parent/Guardians assume this risk by consenting to allow their students to participate in the use of Internet. Student, accessing the Internet through the school's computers assume personal responsibility and liability, both civil and criminal, for unauthorized or inappropriate use of the Internet.

These guidelines are provided so that parents/guardians may be aware of the student's responsibilities. These guidelines require the student to use the district's Local Area Network (LAN) and Internet in an efficient, ethical, and legal manner. The East Knox Local School's administration, reserves the right to monitor the LAN and Internet use, while respecting the privacy of the student. If a student violates any of these provisions, the student's account may be terminated and future access could be limited.

As the parent/guardian of this student, I have read the **Guidelines for Local Area Network and Internet Resources**, **Guidelines for Network and Internet Safety, Guidelines for Computers, ChromeBooks & IOS Hardware Usage** and have discussed them with my child. I will not hold the Board (or any of its employees, administrators or officers) responsible for materials my child may acquire or comes in contact with while on the Internet. I further understand that individuals and families may be liable for violations.

By signing you are attesting that you have read and understood the contents of all the acceptable use policies.   This paper must be signed by a Parent or Guardian and the Student.

_____ _____

Student Name (Print)   Grade

_____ _____

Parent/Guardian Signature   Date

_____ _____

Student Signature   Date

PLEASE CHECK EACH THAT APPLIES

_____I give permission for my child to use and access the Internet at school and for the Board of Education to issue an Internet/email account to my child.

_____I give permission for my child's image (photograph) to be published.

_____I authorize and license the Board to post my child's class work on the internet without infringing upon any copyright my child may own with respect to such class work.

_____ I have read and understand the responsibilities of my child's use of the school owned equipment.